TOWN OF SANTEE

194 Municipal Way | P.O. Box 1220 | Santee, SC 29142 | Ph: 803.854.2152 | Fax: 803.854.3233

**EMPLOYMENT OPENING**

# Position

Maintenance Worker

# Job Duties

Essential Duties include the following: .

* Performs a variety of grounds keeping duties: mows grass; plant flowers and shrubs weed eats around signs and fence lines; edges curbs; clear leaves, tree limbs and other debris.
* Performs general custodial duties at assigned facilities.
* Performs general maintenance necessary to keep machinery, equipment and tools in operable condition.
* Maintains inventory of equipment, parts, and supplies:
* According to area assignment, may be responsible for the manual labor required to execute events at the conference center and recreational complex.
* According to area assignment, may assist with the repair and maintenance of water and sewer lines; operate equipment as needed; and provides manual labor.
* Operates or uses a Town vehicle, and various equipment, power tools, hand tools, and supplies in order to complete assignments such as lawn mower, weed eater, blowers, tillers, etc.

# Preferred skills/qualifications

High school diploma or GED required, supplemented by one year of experience in facilities maintenance, landscaping or related or any equivalent of education, training, and experience which provides the requisite knowledge, skills, and abilities for this job.

Must possess and maintain a valid South Carolina Driver's License.

# Employment Status

Full-Time

# How to Apply

Submit cover letter and resume including salary request to Attn.: Hiring Manager, Town of Santee | 194 Municipal Way | P.O. Box 1220 | Santee, SC 29142 or email to wwright@townofsantee-sc.org.

# Pay Information

FLSA: Non-Exempt; $27,296 - $38,214 Annually

# Deadline

Open Until Filled

# Equal Opportunity Employer

The Town of Santee is an Equal Opportunity Employer