

**APPLICATION FOR BUSINESS LICENSE FOR THE FISCAL YEAR 2022-2023**

TOWN OF SANTEE  
 POST OFFICE BOX 1220  
 194 MUNICIPAL WAY  
 SANTEE, SC 29142



PHONE: (803) 854-2152 x2  
 FAX: 803-854-3233

**AVOID PENALTY**

This Application with remittance in full must be completed and returned with full payment on or before **04/30/2022 (for annual renewals)**.  
 If no longer in business, please so indicate and return the application to avoid further penalty.

BUSINESS NAME AND MAILING ADDRESS	EMERGENCY CONTACT NAME AND ADDRESS
Name: _____	_____
Address: _____	_____
Address 2: _____	_____
City, St., Zip: _____	_____
Phone: _____	Tax ID Number: _____
Location: _____	Ownership Type: _____
Business Class: _____	Business Description: _____
Responsible Person: _____	Accountant Name: _____
Bonding Company & Bond Number: _____	
Other License #: _____	State Retail License #: _____

CALCULATION OF LICENSE FEE:	<u>LICENSE FEE</u>
GROSS RECEIPTS            \$ _____	_____
Late Payment Penalty 5% (Per Month or Portion Thereof)	_____
<b>Total Payment</b>	<b>=====</b>
Please Call 803-854-2152 ext. 201 for License Fee Amount.	
Attach current copy of driver's license and all State required certifications or license for business or profession (Contractor, Specialty Contractor, etc.).	
I CERTIFY THAT THE INFORMATION GIVEN IN THIS APPLICATION IS TRUE.	
_____	_____
Signature	Title
_____	_____
Date	

PLEASE NOTE: All businesses will pay a fee based on prior year gross receipts.  
 All businesses may be subject to income verification.  
 All business conducted outside the Town of Santee by in-town businesses and reported to another municipality for a business license may be deducted from the gross receipts.  
 Out of town businesses must provide documentation of gross receipts for work done within the town limits of Santee.

CHECK/CASH	NEW – N	OUT OF BUSINESS – X	TRANSFER – T	NAME CHANGE – NC	OTHER -O
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