

Town of Santee

Post Office Box 1220
Santee, SC 29142

**Zoning Permit
Requirements & Instructions**

803.854.2152 Phone
803.854.3233 Fax

Town of Santee Zoning Ordinance-Chapter 21 (in part)

Sec. 21.59.1

No building or other structure shall be erected, moved, added to or structurally altered without a zoning permit issued by the zoning administrator. A zoning permit shall not be issued by the zoning administrator except in conformity with the provisions of the zoning ordinance. If the permit is denied, reasons shall be stated for the denial.

Sec. 21.59.2

All applications for zoning permits shall be accompanied by two (2) sets of plans drawn to scale, and shall include existing or proposed uses of the building and land; *and such other matters* (parking, landscaping, lighting, etc.) as may be necessary to determine conformance with and provide for the enforcement of the zoning ordinance.

One copy of the plans will be returned to the applicant marked as either approved or disapproved.

Sec. 21.59.3

Expiration of Zoning Permit. If the work described in any zoning permit has not **begun within six months** for the date of issuance thereof, the permit shall expire and be canceled. If the work described in any zoning permit has not been substantially **completed within one year** of the date of issuance thereof, said permit shall expire and be canceled.

Sec. 21.62 Fees

Zoning Permits \$25.00 (residential applications shall be at no charge)

IMPORTANT INFORMATION

- ***Water and wastewater connections are your responsibility. A zoning permit does not guarantee water or wastewater connections.***
- Please be advised that there may be deed restrictions limiting the use of your property, generally enforced by the local property-owner or a homeowners association.
- Some businesses may not be able to operate out of certain buildings because of occupancy restrictions or other codes such as fire codes and building codes.
- Certain types of businesses are required by state or federal agencies to obtain specific types of licensing or pass inspections to operate.



Zoning Permit

Planning/Zoning & Code Enforcement
 Administrator: Paige Bennett
 E-mail: pbennett@townofsantee-sc.org
 (803) 854-2152 ext. 204
 P.O. Box 1220
 194 Brooks Blvd.
 Santee, SC 29142

LOCATION OF PROPERTY
 Address: _____
 City, State, Zip _____
 Tax Map# _____
 Zoned : _____ Number of Acres: _____

PROPERTY OWNER
 Name: _____
 Address: _____
 City, State, Zip _____
 Telephone: _____

APPLICANT INFORMATION
 Name: _____
 Address: _____
 City State Zip _____
 Telephone: _____

CONTRACTOR/ARCHITECT
 Name: _____
 Address: _____
 City State Zip _____
 Telephone: _____

APPLICATION TYPE
 New Construction Demolition
 Place a Mobile Home
 Additions/Renovations
 Other _____
 Start date: _____ Completion _____

PROPOSED USE
 Residential Single Duplex Multi Unit
 Garage/Carport Swimming Pool
 Commercial Retail Office Industrial
 Church Restaurant Medical
 Recreation Other _____

I hereby covenant to restore any and all damages to sidewalks, streets, alleys, sewers, gas mains, electric installations and drainage facilities which may result from the activities undertaken on this application.

I hereby certify that the statements contained herein are true and accurate.

Signature of Applicant *date*

Signature of Owner *date*

Based on information submitted and Requirements of the Town of Santee's Ordinances, this application is:
 Approved & Certified by: _____ Date _____
 () Building Permit Required by Orangeburg County () Business License Required
 Not Approved/Denied _____
 () Referred to the Zoning Board of Adjustments
 Reason: _____